



POSITION TITLE: Project Manager

LOCATION: Murray Bridge, South Australia

POSITION OVERVIEW

The Project Manager holds a vital position within the Ngarrindjeri Regional Authority (NRA), focusing on leading the Justice Reinvestment Project in alignment with the Ngarrindjeri Nation's vision and goals. This role is instrumental in supporting Ngarrindjeri self-determination, community-led governance, and sustainable development through justice reinvestment strategies. The Project Manager reports to the General Manager and is responsible for supervising a small team, managing the Strategic Working Group and Taskforce, forging external relationships, and securing creative funding and investment options to ensure the NRA's financial sustainability.

The Ngarrindjeri Regional Authority is guided by the collective vision and goals for the nation:

Vision:

All people Caring, Sharing, Knowing and Respecting the lands, the waters, and all living things.

- For all our people, children and descendants to be healthy and to enjoy our healthy lands and waters.
- To see our lands and waters healthy and spiritually alive.
- For all our people to benefit from our equity in our lands and waters.
- To see our closest friends - our Ngartjis (special animals) - healthy and spiritually alive.
- For our people to continue to occupy and benefit from our lands and waters.
- To see all people respecting our laws and living in harmony with our lands and waters.

Goals:

- Building our nation, Securing our future.
- Strong Culture
- Sovereign First Nation
- Secure Future
- Healthy Country
- Confident People

- Creative Economy
- Respected History
- Regional Leader
- Working together for a strong, healthy, and sovereign Ngarrindjeri nation
- Honouring our People

KEY RESPONSIBILITIES

Project Leadership and Team Supervision

- Lead the operational activities of the Justice Reinvestment Project, ensuring alignment with Ngarrindjeri values, the NRA's strategic objectives, and community goals.
- Supervise a small team, providing mentorship, guidance, and support to ensure the team's work reflects Ngarrindjeri principles and priorities.
- Identify capacity needs within the team and implement strategies to enhance their effectiveness, fostering a supportive and culturally respectful workplace environment.

Strategic Working Group, Taskforce and Relationship Management

- Manage the Strategic Working Group and Regional Taskforce, facilitating coordination among team members, stakeholders, and community representatives to ensure a collaborative and aligned approach to project objectives.
- Develop and maintain productive relationships with external partners, including government agencies, NGOs, and community, ensuring engagement that supports the Justice Reinvestment Project's goals and values.
- Serve as the primary point of contact for the Justice Reinvestment Project, ensuring all interactions reflect Ngarrindjeri cultural protocols and the Nation's vision for sustainable, sovereign, community-led development.

Funding and Financial Sustainability

- Actively seek, develop, and implement innovative funding strategies, securing resources necessary to sustain and expand the Justice Reinvestment Project and other NRA initiatives.
- Build partnerships with government, corporate, and philanthropic entities to establish funding streams that align with Ngarrindjeri priorities and foster long-term financial stability for the project.
- Oversee budgeting and financial reporting, ensuring transparency, accountability, and alignment with the NRA's financial goals.

Data, Evaluation, and Reporting

- Collaborate with the Research, Policy, and Planning Unit to ensure that data collection, analysis, and reporting align with Ngarrindjeri data sovereignty principles.
- Evaluate project outcomes and use data insights to guide project adjustments, ensuring continuous improvement and responsiveness to community needs.
- Prepare regular reports for the General Manager, Taskforce and NRA Board, providing updates on project progress, financial performance, and partner engagement.

REQUIRED SKILLS AND QUALITIES

The Project Manager role requires a combination of leadership, strategic thinking, financial acumen, and commitment to Ngarrindjeri cultural values. The position demands proficiency in project management, partnership development, and innovative funding approaches to support the Justice Reinvestment Project's long-term goals.

Essential Skills and Qualities:

- **Cultural Competency and Integrity:** A deep understanding of Ngarrindjeri culture, goals, and values, with a strong commitment to promoting self-determination and culturally respectful engagement. The Project Manager must uphold cultural integrity in all interactions and decisions.
- **Project Leadership:** Demonstrated ability to lead and manage teams effectively, creating an environment of respect, collaboration, and shared purpose. Experience in guiding project teams within Indigenous or community-led projects is essential.
- **Financial Acumen:** Proven skills in budgeting, financial reporting, and innovative funding acquisition. The Project Manager must have experience in securing sustainable funding options and managing financial resources in alignment with project goals and community priorities.
- **Relationship Building and Partnership Development:** Skilled in building and sustaining positive relationships with Indigenous communities, government agencies, NGOs, and funding partners. The Project Manager should prioritize collaboration that supports the Justice Reinvestment Project's goals and advances Ngarrindjeri interests and priorities.
- **Data-Informed Decision Making:** Competence in using data to guide project adjustments, enhance outcomes, and ensure alignment with Ngarrindjeri goals. Familiarity with data sovereignty principles and their application in Indigenous-led projects is necessary.

PERFORMANCE GOALS

- **Project Implementation:** Lead the successful implementation of the Justice Reinvestment Project, achieving milestones aligned with Ngarrindjeri nation-building goals.
- **Strategic Working Group, Taskforce and Stakeholder Engagement:** Foster effective Strategic Working Group, Taskforce operations and maintain productive external relationships that enhance the project's reach and impact.
- **Financial Sustainability:** Secure and manage funding resources to ensure the Justice Reinvestment Project's and NRA's long-term sustainability and alignment with Ngarrindjeri values.
- **Cultural and Community Alignment:** Advance the Ngarrindjeri Nation's vision by embedding cultural values into all project decisions, fostering a collaborative approach that reflects "All people Caring, Sharing, Knowing, and Respecting the lands, the waters, and all living things."

This position is classified as **Level 6** under the Social, Community, Home Care, and Disability Services Industry Award [MA000100], ensuring compliance with award pay rates, conditions, and responsibilities.